



# SERVICE REQUEST FORM

*(Please check for service)*

Tee to Green Measurement

Ghin Service

Men's Course Rating

Women's Course Rating

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## CLUB INFORMATION

Club Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Contact \_\_\_\_\_ Email \_\_\_\_\_

Title \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

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Reason for Rating (*Circle One*)

**New Course**

**Regular 6 Year Re-Rate**  
(6 year interval)

**First Re-Rate**  
(open 3 years)

**Major Renovation**

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Your club is requesting a course rating to be conducted by the Florida State Golf Association. The course rating process consists of two parts, a certified measurement and a formal course rating conducted consistent with USGA guidelines. Accurate and current course ratings are necessary for your club to be able to issue USGA handicaps.

**Measurement** - The certified measurement of your course is required to ensure the accuracy of your course rating. Many courses are measured by developers and architects in ways that are not consistent with the USGA measurement standards. As part of the measurement process, we will verify accurate measurements and identify the correct positions for permanent markers on the tees. Your course should have at least one permanent marker for each hole and most courses elect to have a permanent marker for each tee at every hole.

**Course Rating** – After your course has been measured, a team of individuals will arrive at your club at a conveniently scheduled time to calculate the difficulty factors of your course which make up its course and slope rating.

The FSGA is a non-profit organization dedicated to serving and promoting golf in our state. Your membership dues allow the FSGA to conduct more than 250 days of competition each year including 25 State Championships, The Florida Junior Tour, USGA qualifiers and many other high school and college competitions. Your membership support also provides for the training and coordination of hundreds of volunteers who serve as course raters, rules officials and junior program coordinators.

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## PRICING

	<u><b>GHIN Full Member Club</b></u>	<u><i>Affiliate Club</i></u>
<b>Course Rating</b>	\$0 – No Charge	\$500 <i>per 18 holes</i>
<b>Tee to Green Measurement</b>	\$0 – No Charge	\$500 <i>per 9 holes</i>

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## REQUIREMENTS FOR SERVICE

### **Club Responsibilities for the Measurement and Course Rating Days**

#### **Measurement Day**

- Carts – A minimum of 3 carts are needed
- Marking Supplies – To mark position of the permanent marker for each tee (cans of paint, irrigation flags or a cup cutter)
- Course Set-up – Set tees to their typically position or a course representative to accompany the measurement team to observe the placement of the permanent markers
- Lunch – Each measurement team member shall receive a complimentary lunch
- Golf – The team after measuring shall play a round of golf at your course

#### **Course Rating Day**

Depending on scheduling, your club may have the men's and women's teams on the same day or separately. The size of both rating teams combined could be 3 to 16 members with the typical combined team being 8 to 10 members. The size of each team will be determined by the men's and women's captain, if the club has any concerns please contact me at the FSGA office.

- Carts – Minimum number of carts would be half the number of raters
- Tee Times – It would be ideal if 2 or 3 tee times were blocked so rating teams can get out ahead of play
- Lunch – Each member of the Course Rating Team shall receive a complimentary lunch
- Golf – The USGA/FSGA requires that the golf course be played to confirm the rating process. It's recommended that this take place on or around the rating date, but in some instances, it could take place on a later date

## Following the Rating

The data collected by the rating team is forwarded to the FSGA office where it is entered into the USGA Course Rating program and then preliminary ratings are generated. These ratings are then checked for errors. Once the ratings are error free, the preliminary ratings are then sent to the captain for their approval. When the captain approves these ratings, the Course Rating Committee gives their approval and the ratings are released to the club.

At this stage, I would like to say "Please be Patient". There can be many requests on my desk at any given moment and believe me, I'm working hard to get these finalized ratings to the club in a timely fashion.

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Please check and sign below that you agree with terms and conditions before your rating will be scheduled.

- I have read and agree to the terms & conditions on the previous page for Tee to Green Measurement
- I have read and agree to the terms & conditions on the previous page for Course Rating
- I have read and agree to the cost conditions associated with the selected service

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please Mail or Fax Request to:**

Florida State Golf Association  
8875 Hidden River Parkway Suite 110  
Tampa, Fl 33637

Phone (813) 868-5804

Fax (813) 868-5861