

Course Setup

The Tournament Chairman will have prepared the course prior to competition days. This preparatory work will include selecting hole locations, teeing area to be used, identifying hazards, ground under repair, out of bounds, obstructions and/or integral parts of the course, etc.

The course set-up official will generally be the first Committee member on the course each day of competition.

The set-up officials need to be on the course at least one half hour before the first scheduled tee time. Normally, they will catch up with the course maintenance crews and need to wait to set tees or review hole locations. You may wish to ride the course ahead of these crews and review other areas as listed below.

Equipment

1. Radio
2. Paint
3. T- Square (optional)
4. Hole location sheet, Notice to Competitors (Local Rules)
5. Set- up notes from Tournament Chairman

Procedure

Set tee markers perpendicular to the center of the landing zone of a par four or five or the center of the putting green of a par three. (Tournament Chairman will have slashed or dotted the tee area to locate the tee markers)

1. Place a small dot in front of each marker using a paint can. (# of dots should equal round)
2. Markers should be six paces apart and a minimum of two paces from the back of the teeing ground.
3. Ride the hole, look for casual water in bunkers, stakes which have fallen over, branches that have fallen from tees, etc. (Overnight storms)
4. Look for any course signage that may need to be removed. (Drop Zone)
5. On the putting green, pace the distance from front of the green to the hole parallel to the intended line of flight to confirm the “paces on the green” measurement. Then, perpendicular to that intended line of flight, pace the distance to the nearest side of the green. If your location does not match the hole location sheet (+/- 1 pace), contact the Tournament Chairman.
6. Check that actual hole is cut properly and that the hole liner is at least one inch below ground level.
7. Pay attention to the area in close proximity to hole; if any areas are damaged, (i.e. excessive ball marks).
8. Record on the hole location sheet as the review and set-up of each hole and its tee markers and hole location is completed.

Keep the Committee informed as to how far along your set-up has been completed and be certain to contact the Tournament Chairman immediately if any areas of concern arise.

Upon completion of your side or assigned holes, inform Tournament Chairman. (“Front nine is ready for play”).